



UNITED STATES OFFICE OF PERSONNEL MANAGEMENT

Merit System
Accountability
and Compliance

November 3, 2021

CFC MEMORANDUM 2021-05

TO: CFC APPLICANTS FOR INTERNATIONAL AND NATIONAL/INTERNATIONAL FEDERATION STATUS

FROM: KEITH WILLINGHAM *Keith Willingham*
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SUBJECT: CFC APPLICATION STANDARDS: INTERNATIONAL AND NATIONAL/INTERNATIONAL FEDERATION STATUS

The U.S. Office of Personnel Management's (OPM) Office of the CFC (OCFC) seeks to reiterate eligibility requirements for International and National/International federations that apply for participation in the CFC program.

Per CFC regulations at 5 CFR §950.301(c), an organization may annually apply to the Director of OPM for inclusion as a federation to participate in the CFC if the applicant has, as members of the federation, 15 or more charitable organizations, in addition to the federation itself, that meet the eligibility criteria of §§ 950.202 and 950.203. Two organizations, American Red Cross and United Service Organization are exempt from the 15-member requirement.

In addition to meeting the public accountability standards detailed in 5 CFR §950.203, an applicant seeking to be listed in the International part of the Charity List must provide services in at least one foreign country and an organization wishing to be listed in the National/International part must provide services in at least 15 U.S. states and/or one foreign country.

CFC regulations do not preclude a federation from appearing in both the International and National/International parts of the Charity List. To appear in both parts, a federation must:

1. Submit two separate applications with the applicable application and listing fees
2. Have at least 15 approved members that qualify for each part
3. Meet all public accountability standards (it can submit the same financial statements and IRS Form 990 with each of its applications)

The federation can use its Employer Identification Number (EIN) in both applications; however, the system will not allow the CFC code to be used twice. A new CFC code will be generated for the second application that is started by the federation.

An International or National/International federation will not be listed in either part if it did not apply with at least 15 member organizations that meet the eligibility criteria of §§ 950.202 and 950.203. If a federation does not meet the requirements to be listed in one of the parts, the listing will be removed and its members in that section will be moved to the part that the federation met all the requirements. The only exception is if the federation received approval for at least 15 member organizations but one or more of the charities did not complete listing requirements. In that case, the federation and the remaining members may still be listed in the desired part.

This guidance is effective for the 2022 campaign and subsequent years until additional guidance is published. If you have any questions, please contact the Office of CFC at cfc@opm.gov.