Pay it forward.

**Send on:** Monday, DEC 9

**Topic:** Holiday Giving/payroll deduction

**Subject line:** Pay it forward.

**Body:**

Hi Colleagues, [or any preferred greeting]

This is a busy time of year. In between holiday planning and wrapping up loose ends at work, it can feel like a strain on both our wallets and schedules. Despite that, December is historically the highest charitable giving month of the year, and a great time to volunteer.

The good thing about the CFC is that you can pledge now and pay (or volunteer) later! Give through payroll deduction and you won’t see that reflected in your paycheck until the first full pay period after the campaign ends in mid-January. Did I mention that giving just $5 a paycheck can make an impact?

Here is an example of what paying it forward can look like:

[INSERT STORY FROM CAUSE LIBRARY]

Thank you for joining me this holiday season to make an impact in the lives of those who need it most.

**Signature**