

ATTACHMENT 6

October 4, 2017¹

Combined Federal Campaign Coordinators
Local Campaigns

Re: Affiliate Inclusion in IRS 501(c)(3) Determination Letter

To Whom It May Concern:

Attached is a list of local affiliates and/or chapters of The Big National Organization, Inc.² I certify that that these affiliates operate as *bona fide* chapters or affiliates of the national organization.

I certify that these elements are a good standing with the national organization³ and are covered by the national organization's 501(c)(3) Tax Determination Letter⁴. Finances of these elements are included in the national organization's financial statements⁵ and in our IRS Form 990⁶ filed with the IRS.

[SIGNATURE]

Jane Doe

CEO or CEO-equivalent⁷

¹ The CEO letter must be dated on or after October 1 of the campaign year to which the organization is applying.

² The CEO letter must verify all of the names and locations of the parent organization's current chapters and affiliates and include the physical address of every entity.

³ The letter must clearly include a certification from the CEO of the parent organization stating that the applicant organization operates as a bona fide chapter or affiliate in good standing of the parent organization.

⁴ The letter must clearly include a certification from the CEO of the parent organization stating that the applicant organization is covered by the parent organization's 26 U.S.C. 501(c)(3) tax exemption (or IRS determination letter).

⁵ The letter must clearly include a certification from the CEO of the parent organization stating that the applicant organization is covered by the parent organization's IRS Form 990 (if applicable; the IRS Form 990 is not necessary for organizations that are churches).

⁶ The letter must clearly include a certification from the CEO of the parent organization stating that the applicant organization is covered by the parent organization's audited (or reviewed, as applicable) financial statements.

⁷ The CEO must be signed by the CEO or CEO-equivalent of the organization. For chapters of the American National Red Cross (which is chartered by Congress), the certificate (i.e. CEO letter) is signed by the Assistant Corporate Secretary.

List of the Big National Organization's Chapters⁸

Carolinas Chapter
7073 Darby Loop, Fayetteville, NC 28310

Chesapeake Bay Area Chapter
820 Hopkins Plaza, Baltimore, MD 21201

Eastern PA/Southern Jersey Chapter
3456 Arch St., Philadelphia, PA 19106

Garden Empire Chapter
507 Raymond Ave., Newark, NJ 07102

Greater New York Chapter
3016 Federal Plaza, New York City, NY 10278

Greater Tennessee Valley Chapter
600 Summit Hill Dr., Knoxville TN 37902

Indytucky & Southwestern Ohio Chapter⁹
4500 Main St., Cincinnati, OH 45202¹⁰

Michigan Chapter
7740 Michigan Ave., Detroit, MI 48226

Midwestern Chapter
230 Jackson Blvd., Chicago, IL 60604

Mississippi Delta/Gulf Coastal Plains Chapter
8310 New Gentilly Rd., New Orleans, LA 70129

National Capital Area/Northern Virginia Chapter
800 H St., Washington, DC 20006

New England Chapter
350 Causeway St., Boston, MA 02222

North Texas Chapter
2520 Griffin Street, Dallas, TX 75202

Ohio Chapter
4210 9th St., Cleveland, OH 44199

Oklahoma & North Texas Panhandle Chapter
5120 McGee Ave., Oklahoma City, OK 73102

Overseas Chapter
300 Fairfax St., Alexandria, VA 22314

Peachbelt Chapter
250 Spring St., Atlanta, GA 30303

South Central Texas Chapter
450 C St., Universal City, TX 78150

South Central Virginia & Albemarle Bay Chapter
2000 Gilbert St., Norfolk, VA 23511

Southeast Tri-State Chapter
820 Taylor Rd., Pensacola, FL 32508

Sunshine Chapter
8740 64th Ave., Fort Lauderdale, FL 33314

Texas Gulf Coast Chapter
5320 Sam Houston Pkwy., Houston, TX 77032

Upstate New York Chapter
416 South Elmwood Ave., Buffalo, NY 14202

Western Pennsylvania & West Virginia Chapter
1303 Liberty Ave., Pittsburgh, PA 15222

⁸ The list must include all of the names and locations of the parent organization's current chapters and affiliates.

⁹ The chapter/affiliate name is the recognized DBA name.

¹⁰ The physical address must be that of the applicant organization. PO Boxes cannot be given on this list.